Creating Central Bedfordshire

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	(Date within brackets) refer to Shadow Exec. Meeting date											Completed Milestones		At Risk Milestones		Delayed Milestones		On-Track Milestones		Future Milestones	
		1		1			1	1	KEY	MILESTONES	- IMPLEMENT	TION PLAN									
			2	008									2	009							
Line Nos.		Resp.	Mar-08	Apr	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan-09	Feb	Mar	Apr	Мау	Jun	Jul	Aug	Sep
1	Strategic Leadership	SR																			
	Governance structures			ShadAuthority,																	
		JS		ShadExecutive, CBIT, and TTFs																	
3	Constitution			(10th) Agreed										Agree New							
		BM		Transitional Constitution										Constitution							
4	Implementation Strategy			(10th) Approval given to	0																
		SR		the IS (10th)																	
5	Vision and Strategic Plan					- Confirm draft	1st draft - Strategic Plan	Final version - CBC Vision	Final version - Strategic Plan												
		JS			Emerging Priorities & Visio	Emerging on Priorities & Vision (10th)	Strategic Flan	(5th)	(2nd)												
6	Transition Implementation Plan and					Approve	Monthly review of														
	Risk Analysis	SR				Implementation Plan & Risk	Risks / Issues														
7	Management structure and process					analysis (10th) Agree CBC mgt															
	for senior appointments	JS				structure and senior appts.															
						(10th)															
8	Key partnerships	RWf							Agree CDRP Partnership		Agree membership to		Agree CBC LAA for 2009-2011								
									arrangements		CBC's LSP										
9	Equalities and Diversity Strategy	DM										Agree CBC Equalities &									
		Divi										Diversity Strategy (16th)									
10	Establish Performance Management Framework											Agree Perf. Mgt Framework for									
		PS										2009									
11	Targets for the new National Indicators - under LAA	PS												Agree targets for Nat. Indicators							
		10																			
12	Elections	JR															Elections (tbc)				
13	Finance and Assets																				
	Section 24 Directions and consents			Agree general an																	
		BM		specific consents	5																
15	Financial planning & budgeting			Agree 2008-09 transitional budge	Update Decemb et Bid financial dat	per Indicative a services' budgets				specific grant	Finalise 2009/10 taxbase		 Draft version of MTFS available. 	1. Final version of MTFS available.	f Start Council Tax billing						
		DS								splits with BBC & CLG			2. Publish 1st draf	tt 2. Agree 2009/10)						
													2009/10 Budget	Budget & Counc Tax	1						
16	Records of assets, liabilities			BCC info packs released	Complete compilation of							Agree final disaggregation of		19							
		DS/RE			information							County assets with BBC									
17	Monitor transitional costs accrued					Submit 1st budget			Submit 2nd			Submit 3rd budget			Submit 4th budget						
		DS				monitoring report			budget monitoring report	1		monitoring report			monitoring report						
18	Monitor indicative savings accrued											Submit 1st									
		DS										indicative savings report									
19	Accommodation Strategy								Agree interim			Agree detailed									
		тс							accommodation strategy (30th)			initial & med term accommodation									
00	National (2002/20) have a									A groce and in the		strategy (16)		ļ			ļ				
	Notional (2008/09) budget requirement, notional council tax	De								Agree notional amounts											
	requirements and notional Band D council tax figures	DS																			
21	Service Design	MEH			+				1					1			1				
22	Evaluate and propose options for	WIL []			Complete	Agree initial report															
	terrar and the second second terrar to	MEH / PS			proposal on shared-services	on shared-															
	Project Initiation Documents (PIDs)				Sign off PIDs fro	m															
		MEH / PS			workstreams																
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	(Date within brackets) refer to Shadow Exec. Meeting date												Completed Milestones		At Risk Milestones	3	Delayed Milestones		On-Track Milestones		Future Milestones
		KEY MILESTONES - IMPLEMENTATION PLAN																			
			20	008									:	2009							
Line Nos.		Resp.	Mar-08	Apr	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan-09	Feb	Mar	Apr	Мау	Jun	Jul	Aug	Sep
	Business Plans and an 'umbrella' Directorate Plan						1st Draft - Services'		1. Directorate Plans (30th)	Officer/Mgt Challenge Day											
		MEH					Business Plans		2. 2nd Draft -	(approve Business Plans)											
									Services' Business Plans												
25	SLAs and contracts for shared						Agree Hosting		Start negotiations		Negotiations on										
	services	MEH / PS					arrangements for CBC & BBC		on SLAs and contracts		SLAs and contracts										
26	Children Services								Agree partnership	,	completed	Agree Policies &		CBC Children's							
		JD							arrangements			Procedures		Trust established					_		
27	Adult Social Care (milestones tbc)								Complete partnership					Joint Strategic Needs	Assmt of delivery arrangements, including						
		тк							arrangements					Assessment (JSNA)	Safeguarding protocols						
28	Highways				Scoping meeting									Agree Partnershi							
	(further milestones tbc after 21st May meeting)	RWf			on 2nd. Amey contract									arrangements							
					presentation on 21st.																
	Neighbourbood Engagement																				
29	Neighbourhood Engagement and Customer Empowerment	CJ2																			
30	Customer Engagement						Customer Engagement														
		CJ2					shared-services proposal														
							completed														
31	Role of town and parish councillors											Councillors' role proposal									
		CJ2										completed									
32	An enhanced customer service strategy										Agree Locality Strategy (25)				Customer First Strategy completed and						
		CJ2													approved by Shad.Exec.						
															(17th)						
	Community and voluntary engagement								Approve Bedfordshire and						Community Engagement Strategy						
		CJ2							Luton Compact						Strategy completed and approved by						
															Shad.Exec. (17th)						
															()				-		
	ICT ICT systems and infrastructure	RW			Finalise ICT PID					ICT requirements	Development	CBC Core				Deliver working					
00		RW			(3 streams and 19 projects)					+ implementation	Web Site available for CBC	Network installed				core infrastructure (1st)					
					· · · ·					the services	web content					· · /					
36	Communications	RE																			
37	Communication Strategy	RE			Agree Transition Comm. Plan				Agree CBC Comm. Strategy												
38	Brand Identity								Agree Brand		Approve Brand										
		RE							Identity (30th)		Identity Impl. Plan										
	Roadshows and Staff Sounding Board events	RE					Roadshows			Staff Sounding Board											
40	Culture and People	MW		+												<u> </u>			-		
41	Trade union engagement - monthly		1st meeting	 																	
	meeting to negotiate staff transfer terms, & agree on local protocols	MW	started																		
	for recruitment					Beeritz				ļ	Externe"							OF Annual i			
	Appoint Directors and Heads of Services	MW			Appoint Interim CYPF Director	Recruitment commences	Identify 'ringfence' for Head of Services		All Directors appointed and internal HoS		Externally appointed HoS completed				CE Advert.			CE Appointed			
									selected		sompleted										
43	People Management Protocols	B-8107				Approve People Management															
		MW				Protocol															
	Recruitment strategy to give directions to appointments			1		Approve Snr.Mgt. Recruitment				1											
		MW				Strategy															
		•	-	•	•		-		•	•	•	•	•	•	•	•	•		•		•

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(Date within brackets) refer to Shadow Image: Completed gate At Risk Milestones Delayed On-Track Future M Exec. Meeting date Milestones Milestones <t< th=""><th></th></t<>																				
s) refer to Shadow									Completed Milestones					At Risk Milestones		Delayed Milestones		On-Track Milestones		Future Milestones
KEY MILESTONES - IMPLEMENTATION PLAN 2008 2009 0																				
		20	08									2	2009							
	Resp.	Mar-08	Apr	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan-09	Feb	Mar	Apr	Мау	Jun	Jul	Aug	Sep
es	MW				Detailed information available	Aggregated list of MBDC/SBDC staff completed Disaggregation of County staff - Phase 1	deta agre 2. P	ailed structure ta eed with TU 2 Phase 2 end	ppeals hearing akes place. . Mapping mployees to new tructure		Individual employee's role confirmed in writing			Individual employee's work- location confirmed	Identified employees informed of ring- fencing and managed change process					
ew; and agree	MW				Approve Snr.Managers' pay			g	pprove pay / rading and emun. Policy. 28th)											
or automatically	MW						auto	prove omatic transfer ciples												
undancy and on.	MW							S	pprove Policy tatement on edundancy ompensation 28th)											
velopment and	MW								pprove Org.Dev. Training Plan											
	MW										Approve HR Strategy									
pay audit	MW																	Commencement of Equal Pay Audit		
rojects																				
	СМс			Adult Soc.Care/Comm.L earning/Safeguard ing (SOVA)			Asse	ual formance essment of drens vices							Comprehensive Area Assessment (tbc - from April onwards)					
	GA				Consult on shortlist & prelim. appraisal			C	onsult on draft olicy statement & Ill sust. appraisal				Publish policy statement							
Bus-way	RWtt					LBC and BCC to conclude legal agreement														
mation project	SR						trans	iness sformation ort completed						Approve improvements implementation plan						
9	GA							outline S iness Case D	ubmission to EFRA								Publish in OJEU			
	AB				1. LDF - Preferred Spatial Options; 2. Agree LDV model						LDF - Governance arrangements for Year 1									
ute for Research ats (NIRAH)	GA														Submit detailed planning application					
ulations	CLG																			
	CLG				Regs made									1						+
	CLG			1st draft of regs circulated		Reg	s made													
ning	CLG				1st draft of regs circulated		Reg	js made												
s / Governance	CLG				1st draft of regs circulated		Reg	js made												
	CLG					1st draft of regs circulated		R	egs made											
ax / NNDR	CLG					1st draft of regs circulated		R	egs made											
ing	CLG					1st d circu	lraft of regs lated			Regs made										
r	CLG							draft of regs ulated			Regs made									
	CLG						1st c circu				Regs made									
	CLG											Regs made								
										1st draft of regs	1st draft of regs	1st draft of regs	Image: Constraint of the second se	1st draft of regs Regs made	1st draft of regs Regs made	1 st draft of regs Regs made	In the second seco	1st draft of regs Regs made	The second	Image: Comparison of the second se

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